

## Security Information

## MACHINE INDEXING PROJECT

Internal CIA ProgramPOLICIES + PROCEDURES

Concept: An internal Agency project to create a system of machine indexing for experimental operation in OSI beginning 1 January 1953, and to expand this work in areas of interest to ORR. If this work develops into a regular information processing operation, it will be presented to OCD for their administration.

## Project Organization and Estimates Costs:

25X1A9a

Administering Office: Organization and Methods Service, General Services Office (Mr. [REDACTED] in charge of project.)

## Project Personnel:

25X1A9a

Project Director: [REDACTED]	\$6,000
Assistant Project Director: [REDACTED]	5,500
Research Assistant (to be assigned)	4,500
Research Assistant (to be assigned)	4,000

25X1A9a

Task Force Personnel: To be detailed by offices concerned.

Four Secretarial and Clerical Positions\*\*  
(two positions currently filled)  
Maximum Grade GS-5

11,500

Additional Costs: Miscellaneous Supplies  
Travel

1,500

2,000

Total Estimated Costs for FY 53

\$35,000

\*For period 1 September 52 - 30 June 53: To be paid by [REDACTED] 25X1A5a1  
period 1 July - 1 September 1952.

\*\*Positions to be paid from project funds, but maintained in Personnel pool to permit regular Agency employment.

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